

Welcome to Ballycoog National School  
**APPLICATION FOR ENROLMENT**



**St. Kevin's Ballycoog National School**  
Ballycoog, Avoca, Arklow  
Co. Wicklow  
Telephone: 0402 35511  
Email: ballycoogs@gmail.com

Enrolment for School Year: \_\_\_\_\_ Class: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Nationality: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_ Child's PPS No: \_\_\_\_\_

Religious Denomination: \_\_\_\_\_ *Please provide copy of Birth Cert (and Baptismal Cert where applicable)*

**Father's Name:** \_\_\_\_\_ **Mother's Name:** \_\_\_\_\_

Is father a legal guardian? Yes:  No:

Father's Address: (if different from child's): \_\_\_\_\_ Mothers Address (if different from child's): \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone Home: \_\_\_\_\_ Telephone Home: \_\_\_\_\_

Work: \_\_\_\_\_ Mobile: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Employment Status / Position: \_\_\_\_\_ Employment Status / Position: \_\_\_\_\_

Is there a judgement under Family Law that the school should be aware of? Yes/NO If YES please give details:

\_\_\_\_\_

**Alternative / Emergency Contact person:**

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_ Tel: \_\_\_\_\_

Name(s) of persons authorised to collect your child from school: \_\_\_\_\_

\_\_\_\_\_

Has your child ever received an **Irish exemption**? Yes/ No *If yes, please provide a copy of the Certificate of Exemption*

Pre-school or Primary school attended previously? (if any) \_\_\_\_\_

**Medical Information** (i.e. illness or prolonged use of medication):

\_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Does your child have any additional or **special needs**? (Educational or Health) YES / NO (please circle)

If yes, give details: \_\_\_\_\_



## Parental Consents

**Please sign and return this Consent Form to the school with your Enrolment Application.  
This consent form covers the entire period of your child's attendance in Ballycoog NS.  
Your consent may be withdrawn at any time.**

### **Data Protection**

The information you have supplied on this application form and any information you provide subsequently to the school may be used by the school and appropriate school personnel, as deemed appropriate by the principal and/or Board of Management, in any matter relevant to your child's development.

### **HSE**

The HSE request your child's basic contact details at various times during their time in primary school to assist in the administration of various HSE vaccination programmes and dental/eyesight screening tests. The school facilitates the HSE in this regard.

### **Parish Office**

We are a Catholic school under the patronage of the Archbishop of Dublin. The Parish Office requests basic contact information of all pupils for administrative purposes. This information is passed on to the Parish Office.

### **POD (Primary Online Database)**

The information provided on this Application for Enrolment form will be uploaded to the Department of Education's online database of primary pupils (POD) as a requirement by the Department of Education.

### **Photography**

The school takes photos of pupils and their work at various times during the year as a record of school events and for posterity. Photographs taken for the school's Facebook page or website will always be taken as a group and children's full names will not be published.

Do you give permission	Tick
(a) to take your child straight to hospital in case of any serious illness or an accident in school or on a school trip?	<input type="checkbox"/>
(b) to allow your child's work to be put onto the school's website?	<input type="checkbox"/>
(c) to the school to upload your child's information to the Primary Online Database	<input type="checkbox"/>
(d) for your child to leave the classroom/school premises for school trips?	<input type="checkbox"/>
(e) to allow the school pass on your child's details to the HSE	<input type="checkbox"/>
(f) to allow the school to provide your child's contact information to the Parish Office	<input type="checkbox"/>
(g) to allow your child's photo to be taken by the school	<input type="checkbox"/>
(h) to allow your child's photo to be posted on the school website/Facebook/Twitter pages	<input type="checkbox"/>
(i) to allow your child's photo to be taken for local and/or national press?	<input type="checkbox"/>

### **Stay Safe Programme:**

Do you give permission for your child to take part in the Stay Safe and R.S.E Programmes?

Signatures of Parents/Guardians:

\_\_\_\_\_